

**REGULAR MEETING, TOWN OF SHERMAN,**

**Oct. 6, 2022**

A regular meeting of the Town of Sherman Board was held on Thursday Oct. 6, 2022 at the Town Office Building, 111A Mill St, Town of Sherman, Chautauqua County, New York at 7:00 PM.

Present:	Mark D Persons	Supervisor
	James L. Higginbotham	Council Member/ Deputy Supervisor
	Howard E. Crump	Council Member
	Brant Henning	Council Member
	Ben Nickerson	Council Member
	Tamera M Weise	Town Clerk
	Dennis Sweatman	Highway Superintendent

Absent:

Guests: Greg Osman – CEO, Marty Proctor – County Legislator

Supervisor Persons called the meeting to order at 7:00 and led the Pledge to the flag.

\*Greg Osman- CEO gave his monthly report as follows:

Number of inspections for September are 16

Number of inspections this year are 159

Number of Permits issued for September are 3

Number of Permits for this year are 17

Dollar Amount of Permits for September are \$220,000.00

Dollar amount of Building this year are \$964,000.00

Miles traveled for 94

**Permits issued to:**

American Tower, 3395 Armenian Rd for an Antenna Change

American Tower, 3562 Rt 430 for an Antenna Change

Wallace Weaver, 3151 Rt 76 for an addition on a Mill.

**APPROVAL OF MINUTES**

**RESOLUTION #37**

Councilman Howard Crump made the motion, seconded by Councilman James Higginbotham to approve the minutes from Sept. 8, 2022 board meeting.

MOTION CARRIED.

**RESOLUTION #38**

**ABSTRACTS/CLAIMS**

Councilman James Higginbotham made the motion, seconded by Councilman Brant Henning to approve payment of General Claims #138 through #155 in the amount of \$3, 863.16. Highway Claims #104 through #111 in the amount of \$14, 235.77.

MOTION CARRIED.

**JUDGE'S REPORT**

Judge Coopers Sept. report shows fines of \$725.00, Civil fees of \$0 and surcharges of \$404.00 for a total of \$1,129.00.

## **CLERK/REGISTRAR'S REPORT**

- Clerk Weise informed the board that the 2022 Sexual Harassment Training will be held on Friday October 21<sup>st</sup> at the Sherman Firehall meeting room. There will be two sessions each 1 hour in length at 10:30 a.m., 1:00 p.m. The Towns of French Creek and Clymer will also be participating in the training.
- Received a quote from John A Hostetler for the 2 front office windows and the repair of the window sills that have rotted. The total cost is \$1,231.00

### **RESOLUTION #39**

Councilman Brant Henning made the motion, seconded by Councilman Ben Nickerson to accept the quote from John A Hostetler in the amount of \$1,231.00 to purchase, install and repair the sills for the two windows in the Clerk's Office.

MOTION CARRIED.

## **ASSESSOR'S REPORT – October 5, 2022**

- There were 4 transfers for the month of July.
- The 2022 School tax collection is currently taking place and with that is always a major upswing in phone calls, questions and concerns regarding exemptions and assessments. As NYS continues to transition resident property owners from the STAR exemption to the STAR credit, there will be confusion and questions as to why some get the reduction in tax while others pay the full bill and get a check in the mail.
- The NYS Assessor's Conference was a success. It was well attended and offered very educational classes. The classes I attended were: Custom reports in RPs v4 (assessment database), Cost approach of complex properties in Certiorari cases, and Valuation of Air B&B properties.

## **HIGHWAY SUPERINTENDENT REPORT**

Highway Superintendent Dennis Sweatman reported the following to the Board:

- NYS is proposing that any CDL driver caught on their cell phone will automatically lose their license. Two of the town trucks have blue tooth, Dennis asked the board to purchase a blue tooth for the third truck. All agreed for the purchase.
- The uniform contract with CINTAS is up in February. Dennis reported that he is the only one that uses CINTAS to launder the clothing, the other employees launder their own. He asked the board to think about a clothing allowance for the employees.
- Dennis asked the Boards thoughts on the purchase of a new rear discharge mower for the cemetery as the one mower is over 10 years old. After discussion the board asked that Dennis have quotes at the Nov. meeting.

## **SUPERVISOR REPORT**

- Supervisor Persons reported that Court Clerk Jodi D'Anthony is applying for the 2022 - 2023 JCAP Grant to add a security system to the Mina Court and is required to have a resolution from each of the Townships authorizing her to do so.

### **RESOLUTION #40**

Councilman Ben Nickerson made the motion, seconded by Councilman James Higginbotham authorized the Mina Town Court to apply for the JCAP grant in the 2022-2023 Grant cycle for up to \$30,000.00. **MOTION CARRIED**

### **The Following Fund Balance was presented:**

Justice Holding	\$ 0
Highway	\$196,552.54
General	\$ 33,781.11
Youth Checking	\$ 287.80
Youth Savings	\$ 3,374.18

### **2023 Budget**

Mark Persons Supervisor presented the Town Board with the Tentative 2023 Budget for the Town of Sherman as follows with the recommendation that any Highway surplus monies be rolled into the Machinery Reserve Account at the end of the year:

General	\$249,349.00
General Outside Village	\$ 15,610.00
Highway Town Wide	\$265,600.00
Highway Outside Village	\$363,450.00
Fire District	<u>\$ 43,828.00</u>
<b>TOTAL 2023 TENTATIVE</b>	<b>\$937,837.00</b>

Discussion/questions were held on the Tentative Budget.

### **RESOLUTION #41**

**Councilman James Higginbotham made the motion, seconded by Councilman Howard Crump to adopt the Tentative Budget as the Preliminary Budget and to set the Public Hearing on the Preliminary Budget for November 3, 2022 at 7:00 p.m. at the Town of Sherman Office Building. **MOTION CARRIED.****

MEETING ADJOURNED AT 8:15 p.m.  
Respectfully Submitted,

Tamera M Weise  
Sherman Town Clerk