

**VILLAGE OF SHERMAN**  
**MINUTES OF THE SPECIAL MEETING OF THE BOARD**  
**Wednesday, April 7th, 2021 at 6:00pm**

The meeting was held remotely via videoconference. Mayor Meeder welcomed everyone and opened the meeting by leading everyone in the pledge of allegiance. Board members Colleen Meeder, Donna Higginbotham, Kirk Ayers, Ryan Sanders, and Dennis Watson, Clerk-Treasurer Jeanette Ramm, Chief Operator Jay Irwin, Resident Gary Emory, and the press were in attendance.

**BUSINESS:**

Mayor Meeder was pleased to note that we are now in the final stage of the water project, which started in 2002. We anticipate that construction will start in July and expect to complete all construction by the end of this calendar year. All the bids received by 11am on March 30<sup>th</sup>, were opened and read at the Village Office on March 30<sup>th</sup>. The mayor was pleased to note that the construction bid was less than we budgeted for. She also noted that there were only two bids for the electrical construction, and they were close in total amounts. Both contracts were awarded to the lowest bid, and our engineers looked over the details thoroughly, ensuring that all the requirements would be met. The contracts were awarded as follows:

**RES 2021-04-7.1: AWARD OF CONTRACT NO. 1A**

**RESOLUTION AUTHORIZING THE AWARD OF  
CONTRACT NO. 1A – GENERAL CONSTRUCTION FOR THE  
SHERMAN WATER SYSTEM IMPROVEMNTS PROJECT**

At a regular meeting of the Village Board of Trustees of the Village of Sherman, held on April 7, 2021, the following resolution was adopted by the Village Board of Trustees.

**WHEREAS**, the Village of Sherman (Village) is the owner of the Sherman Water System Improvements Project (“Project”); and

**WHEREAS**, pursuant to New York State Municipal Law, bids for Contract No. 1A – General Construction were received, publicly opened and read aloud on March 30, 2021 at the Village of Sherman Village Hall.

**WHEREAS**, the Village’s Engineering Consultant, Barton & Loguidice, D.P.C. (B&L), tabulated and analyzed the bids received, and J.D. Northrup Construction, Inc. submitted the lowest bid.

**WHEREAS**, B&L provided a Recommended of Award letter to the Village for Contract No. 1A of the Sherman Water System Improvements Project which recommended for the Village to award Contract No. 1A to J.D. Northrup Construction, Inc. for the amount \$1,053,882.50.

**NOW, THEREFORE, BE IT RESOLVED** that based on the recommendation of B&L, the Village of Sherman Board of Trustees hereby awards Contract No. 1A – General Construction of the Sherman Water System Improvements Project to J.D. Northrup Construction, Inc. in the amount \$1,053,882.50.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

**WHEREFORE**, the foregoing Resolution was put to a vote of the members of the Board of Trustees of the Village of Sherman by a motion from Trustee Higginbotham and seconded by Trustee Sanders on April 7, 2021, the result of which vote was as follows:

Colleen Meeder, Mayor	<u>Aye</u>
Ryan Sanders, Deputy Mayor	<u>Aye</u>
Donna Higginbotham, Trustee	<u>Aye</u>
Kirk Ayers, Trustee	<u>Aye</u>
Dennis Watson, Trustee	<u>Aye</u>

I hereby certify that this resolution was adopted on April 7, 2021 and is recorded in the Meeting Minutes of the Village of Sherman Board of Trustees.

Jeanette Ramm  
Village Clerk-Treasurer

## **RES 2021-04-7.2: AWARD OF CONTRACT NO. 1B**

### **RESOLUTION AUTHORIZING THE AWARD OF CONTRACT NO. 1B – ELECTRICAL CONSTRUCTION FOR THE SHERMAN WATER SYSTEM IMPROVEMNTS PROJECT**

At a regular meeting of the Village Board of Trustees of the Village of Sherman, held on April 7, 2021, the following resolution was adopted by the Village Board of Trustees.

**WHEREAS**, the Village of Sherman (Village) is the owner of the Sherman Water System Improvements Project (“Project”); and

**WHEREAS**, pursuant to New York State Municipal Law, bids for Contract No. 1B – Electrical Construction were received, publicly opened and read aloud on March 30, 2021 at the Village of Sherman Village Hall.

**WHEREAS**, the Village’s Engineering Consultant, Barton & Loguidice, D.P.C. (B&L), tabulated and analyzed the bids received, and BECC Electric submitted the lowest bid.

**WHEREAS**, B&L provided a Recommended of Award letter to the Village for Contract No. 1B of the Sherman Water System Improvements Project which recommended for the Village to award Contract No. 1B to BECC Electric for the amount \$199,900.00.

**NOW, THEREFORE, BE IT RESOLVED** that based on the recommendation of B&L, the Village of Sherman Board of Trustees hereby awards Contract No. 1B – Electrical Construction of the Sherman Water System Improvements Project to BECC Electric in the amount \$199,900.00.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

**WHEREFORE**, the foregoing Resolution was put to a vote of the members of the Board of Trustees of the Village of Sherman by a motion from Trustee Watson and seconded by Trustee Higginbotham on April 7, 2021, the result of which vote was as follows:

Colleen Meeder, Mayor	<u>Aye</u>
Ryan Sanders, Deputy Mayor	<u>Aye</u>
Donna Higginbotham, Trustee	<u>Aye</u>
Kirk Ayers, Trustee	<u>Aye</u>
Dennis Watson, Trustee	<u>Aye</u>

I hereby certify that this resolution was adopted on April 7, 2021 and is recorded in the Meeting Minutes of the Village of Sherman Board of Trustees.

Jeanette Ramm  
Village Clerk-Treasurer

### **RES 2021-04-07.3: STANDARD WORK DAY**

**BE IT RESOLVED**, that the Village of Sherman (location code 40306), hereby establishes the following standard work days for these appointed and elected officials, and will report these officials to the New York State and Local Retirement System based on their record of activities:

Mayor, Colleen Meeder - 6 hours

Trustee, Kirk Ayers - 6 hours

Trustee, Dennis Watson - 6 hours

Moved Trustee Watson                      Seconded by Trustee Sanders

Ayes: 5              Nays: 0              Carried

The following resolution is a revision of RES 2021-03-22.7, it includes additional wording from our attorney giving it more detail.

### **RES 2021-04-07.4: SL SHERMAN SOLAR SEQRA – LEAD AGENCY**

Proposed Action: SL Sherman Project

#### **RESOLUTION DECLARING THE VILLAGE OF SHERMAN ACT AS LEAD AGENCY**

**WHEREAS**, the Solar Liberty Energy Systems, Inc. is proposing the SL Sherman Project (Proposed Action), located within the Village of Sherman, Chautauqua County, New York, and partially within the Town of Sherman west of the Village; and

**WHEREAS**, the Village of Sherman has received an application and State Environmental Quality Review Act Full Environmental Assessment Form (FEAF) Part 1, submitted by Solar Liberty Energy Systems, Inc. and supporting documentation for approval of the Proposed Action (Application); and

**WHEREAS**, as an involved agency, the Village of Sherman has the authority to coordinate the State Environmental Quality Review Act (SEQRA) process, serve as a Lead Agency, and make a determination of significance; and

**WHEREAS**, the Proposed Action includes approximately 32,500 solar panels capable of producing approximately 9.65MW of power on +/- 32 acres in the Village of Sherman and site plan review; and

**WHEREAS**, the Village of Sherman has classified the Proposed Action as a “Type I Action” as defined by the SEQRA Regulations (6 NYCRR Part 617.4) and circulated a letter declaring its intent to serve as Lead Agency and complete a coordinated review of the Proposed Action, together with the Application, to other potentially Interested and Involved agencies (“Letter”); and

**WHEREAS**, thirty calendar days have elapsed from the date the Letter was transmitted to other potentially Interested and Involved agencies, and each of the potentially Interested and Involved Agencies has agreed to, or raised no objections to, the Village of Sherman Village Board serving as Lead Agency for the Proposed Action;

**NOW, THEREFORE, BE IT RESOLVED** that, the Village of Sherman Village Board hereby establishes itself as Lead Agency for the Proposed Action. The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Colleen Meeder, Mayor	<u>Aye</u>
Ryan Sanders, Deputy Mayor	<u>Aye</u>
Donna Higginbotham, Trustee	<u>Aye</u>
Kirk Ayers, Trustee	<u>Aye</u>
Dennis Watson, Trustee	<u>Aye</u>

The foregoing resolution was thereupon declared duly adopted this 7<sup>th</sup> day of April, 2021. I hereby certify that this resolution was adopted on April 7th, 2021 and is recorded in the Meeting Minutes of the Village of Sherman Village Board.

Jeanette Ramm  
Village Clerk-Treasurer

Moved Trustee Higginbotham                      Seconded by Trustee Ayers  
Ayes: 5            Nays: 0            Carried

Every year the village employs additional, seasonal laborers to help around the village. These are usually students who work available hours when they are not involved with sport or classes. These are not full day, every day seasonal employees, and are already included in the budget.

**RES 2021-04-07.5: GENERAL LABOR**

Motion to approve the hiring of four summer, seasonal laborers at a rate of \$12.50/hour, to be classified as occasional laborer(s), for job duties including but not limited to mowing, painting, cleaning, and yard work.

Moved Trustee Sanders                      Seconded by Trustee Watson  
Ayes: 5            Nays: 0            Carried

It was noted that the annual Spring Clean-up will begin April 13<sup>th</sup>. Posters have been placed at the Post Office, Community Bank, Tex's Quick Stop, Graham's Market, the Village Office and on the website. The Public Hearing of the 2021-2022 Budget, and the Regular Board Meeting, will be held in person on April 14<sup>th</sup> in the Village Office. A legal notice of this meeting has been placed in the Post Journal, and notices placed at the Post Office, Community Bank, Tex's Quick Stop, Graham's Market, in the Village Office and on the Sherman website at [www.shermanny.org](http://www.shermanny.org).

**Motion to move into a brief Executive Session** at 6:21pm to discuss contractual matters, no action will be taken.

**Motion to exit executive session and adjourn the meeting at 6:33pm.**

Moved Trustee Higginbotham                      Seconded by Trustee Watson  
Ayes: 5            Nays: 0            Carried

Respectfully submitted,  
Jeanette Ramm  
Village Clerk-Treasurer

**Next Meeting/Public Hearing:            April 14<sup>th</sup>, 2021 at 6pm**