

REGULAR MEETING, TOWN OF SHERMAN,
April 6, 2023

The regular meeting of the Town of Sherman Board was held on Thursday, April 6, 2023 at the Town Highway Building, 111A Mill St, Town of Sherman, Chautauqua County, New York at 7:00 PM.

Present:	Mark D. Persons	Supervisor
	James L. Higginbotham	Council Member/ Deputy Supervisor
	Howard E. Crump	Council Member
	Ben Nickerson	Council Member
	Brant Henning	Council Member
	Tamera M Weise	Town Clerk
	Dennis Sweatman	Highway Superintendent

Guests: Carol Chase and Beth Armes – Minerva Library Board

Supervisor Persons called the meeting to order at 7:00 and led the Pledge to the flag.

- Minerva Library presentation:
Carol Chase and Beth Armes shared with the Board the libraries detailed budget proposal. They also explained the proposition to the voters of the Sherman Central School District asking to approve sustainable library funding on the ballot for the June 1st vote.

APPROVAL OF MINUTES

RESOLUTION #16

Councilman Howard Crump made the motion, seconded by Councilman Ben Nickerson to approve the minutes from the March board meeting. MOTION CARRIED.

RESOLUTION #17

ABSTRACTS/CLAIMS

Councilman James Higginbotham made the motion, seconded by Councilman Brant Henning to approve payment of General Claims #47 through #61 in the amount of \$19,829.05. Highway Claims #21 through #30 in the amount of \$19,576.26.

MOTION CARRIED.

JUDGE'S REPORT

Judge Cooper's February report shows fines of \$540.00, civil fees of \$15.00 and surcharges of \$497.00 for a total of \$1052.00 March report shows fines of \$550, civil fees of \$20.00 and surcharges of \$467.00 for a total of \$1,035.00.

CLERK/REGISTRAR'S REPORT

- Clerk Weise reported that she finished tax collection on Mon. April 3rd and that there were 112 uncollected parcels.

- Clerk Weise reported to the Board that Supervisor Mark Persons and Deputy Town Clerk Theresa Tallman had audited the Court records and dockets.

RESOLUTION #18

Councilman Brant Henning made the motion, seconded by Councilman Ben Nickerson that the Court records and dockets were audited on March 29, 2023 and has been approved by the Sherman Town Board.

MOTION CARRIED

- Clerk Weise reported that the Resolution for NYS Retirement for standard work days that was passed for The Sherman Town Clerk has expired.

RESOLUTION #19

Councilman Howard Crump made the motion, seconded by Councilman James Higginbotham that the following resolution be passed.

BE IT RESOLVED, that the Town of Sherman hereby establishes the following as standard work days for elected and appointed official and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

ELECTED OFFICIAL

Town Clerk – 7 hours standard work day – on average 19.05 days/month in months with 30 or fewer days in them and 26.38 days/month in a three pay month.

MOTION CARRIED

- All three bids came in for the upgrade of lights in the Clerks building, Storage Garage, and Exterior wall packs on Highway building:

National Grid

Clerk’s office \$2041.33
Highway Blding \$ 624.72

Kayline Company

Clerks office \$456.61 Rebate \$188.00
Storage Garage \$624.72 Rebate \$96.00
Highway Blding \$960.00 Rebate \$870.00

Cole Electric

Clerk’s office \$1,435.00
Highway Blding \$2,620.00

RESOLUTION #20

Supervisor Mark Persons made the motion, seconded by Councilman Brant Henning to accept the bid from Kayline Company to upgrade the lights in the Clerks building, Storage Garage and Exterior wall packs on the Highway building.

MOTION CARRIED

ASSESSOR’S REPORT

March Assessor’s Report: (3/8/2023)

- There were 5 deeds filed at the County Clerk’s Office or the month of January.
- Data entry of all assessment changes are complete for the 2023 Revaluation project for CAP4.
- Assessment change notices will be printed and mailed by March 17th.
- After the assessment change notices are mailed, the website: www.cap4assessment.com will be updated with new and sales data for property owners to review and determine if their assessment is fair.
- Informal hearings will take place through the month of April.

- The exemption renewal process has concluded. Any property owner that failed to renew their exemptions must be removed for the 2023 assessment roll.
- Please see the attached local laws that were adopted at the county level for the Veteran's exemption amounts.
This local law was adopted November 16, 2022 and was emailed to Assessor's on March 7, 2023 from the Chautauqua County Real Property Tax Director.
- Requests for information: NONE

April Assessor's Report: (4/5/2023)

- There were 5 deeds filed at the County Clerk's Office for the month of February
- Assessment change notices were all mailed **BY** March 17th.
- The scheduling for informal hearings has ended. Hearings will begin on Monday April 10th. Anyone who missed the deadline to schedule a hearing still has an opportunity for review by mailing their information by April 21st, to the Assessor's Office: PO Box 86, Findley Lake, NY 14736.
- Inspections for new construction and demolition will continue throughout April as needed for Valuation by May 1 filing of the 2023 Tentative Assessment Roll.
- The 2023 Tentative Assessments Roll will be filed with Chautauqua County Real Property Tax Department on May 1, 2023. As required by RPTL, a legal notice will be posted in the newspaper on that date as well.
- Request for information: NONE

HIGHWAY SUPERINTENDENT REPORT

- Superintendent Dennis Sweatman recommended that The Town accept the County bid on asphalt oil products and to accept The Town of Harmony aggregate.

RESOLUTION #20

Supervisor Mark Persons made the motion, seconded by Councilman Brant Henning to accept the County Bid on asphalt oil products and the Town of Harmony aggregate.

MOTION CARRIED

- After talking to a salesman about a new pick-up truck, the salesman recommended to Dennis that he go ahead and place an order for the truck he wants and that will give him what is available in rebates and trade in. By doing so he is not binded to take the truck when it becomes available.
- Highway Superintendent Dennis Sweatman asked what the policy for clean-up of a tree falling on residents property from the towns right of way as he received a call from a homeowner who had a tree within the towns right away fall into their front yard during the last windstorm and they wanted to know if the town highway dept. would be cleaning it up. After discussion it was decided that the highway dept. go ahead and clean up the tree.
- Dennis asked the Boards thought of looking into getting a dumpster in the cemetery for the month of May. All agreed it would be a good idea.
- Dennis provided the following bids to purchase a new 8ft York Rake for the tractor:

La Ports Farm Equipment - \$2,200.00

Clover Hill - \$2,650.00

Land Pro - \$2,675.00

RESOLUTION #21

Supervisor Mark Persons made the motion, seconded by Councilman James Higginbotham to purchase a new 8ft York Rake from La Portes Farm Equipment at the cost of \$2,200.

MOTION CARRIED

SUPERVISOR

Supervisor Mark Persons presented the following to the Town Board Members:

- Supervisor Persons met with Greg Brumagin from Peak Pyro, LLC in regards to the fireworks for the Sherman Bicentennial Celebration scheduled for Sat. Aug. 5, 2023. The fireworks will be set off in the center of the Sherman football field beginning at 9:30 p.m. Supervisor Persons signed the contract and agreed to send a check for \$5,000 as a down payment.
- Board members were given a copy of the Town of Clymer's Solar Battery Law to read over and bring back to the May 4, 2023 meeting with their thoughts and recommendations.
- Supervisor Persons gave the Board a copy of the Fireman's Exemption Law. After discussion it was decided to move forward with the law.

RESOLUTION #22

Supervisor Mark Persons made the motion, seconded by Councilman Brant Henning to hold the Public Hearing for Local Law NO 3 of 2023 on Thurs. May 4, 2023 at 7:00 p.m. at The Town Office, 111A Mill St., Sherman, NY.

MOTION CARRIED

- Discussion was held on information the county in regards to Chautauqua County shared services for Code Enforcement Officer's. The Sherman Town Board felt it was in the best interest of the residents for the Town of Sherman to keep their own CEO.

Councilman James Higginbotham made the motion to adjourn the meeting.

MEETING ADJOURNED AT 8:00 P.M.

Respectfully Submitted,

Tamera M Weise
Sherman Town Clerk