

# **VILLAGE OF SHERMAN**

## **MINUTES OF THE SPECIAL BOARD MEETING**

**Wednesday, January 3<sup>rd</sup>, 2024, at 6:45am**

Mayor Meeder called the special meeting to order at 6:48am and lead everyone in the Pledge of Allegiance. Board members Colleen Meeder, Ryan Sanders, and Gary Emory were in attendance.

### **RES 2024-01-03.1: WATER CAPITAL PROJECT DEBT REPAYMENT SCHEDULE**

Motion to approve the thirty-year debt repayment schedule with NY State Environmental Facilities Corporation (NYSEFC) for the Drinking Water Improvement Capital Project (No. 18806); this is for the conversion of the short-term financing to long-term financing, at zero percent interest with the hardship awarded the Village of Sherman by NYSEFC, and

**WHEREAS**, the Village of Sherman has been provided two debt repayment options by NYSEFC that equal the same principal amount to be repaid to NYSEFC at zero percent interest over thirty years, and

**WHEREAS**, the Next Level Debt payment schedule is for payment of the same amount over each of the thirty-years, and

**WHEREAS**, the 50% Rule applied to the payment schedule has the first year at a lower principal payment amount, gradually increasing each year by approximately \$400/yr, or on the average of a 1.5% increase each year.

**THEREFORE, BE IT RESOLVED**, that the Village of Sherman Board of Trustees hereby approves and authorizes the clerk-treasurer to select and execute the 50% Rule Debt Repayment Schedule for the thirty-year financing of the Water Capital Project with NY State Environmental Facilities Corporation.

Moved by Trustee Emory      Seconded by Trustee Sanders

Ayes: 3      Nays: 0      Carried

### **RES 2024-01-03.2: 2023 MMHR GRANT AWARD \$430,000**

Motion to accept the 2023 Mobile & Manufactured Home Replacement (MMHR) grant award, (SHARS ID# 20233075), in the amount of \$430,000 from the New York State Office of Homes & Community Renewal for four mobile and manufactured home replacements within the Village of Sherman; and approve and authorize the mayor to sign all related documents and forms, along with the clerk-treasurer and other required village officials for the execution of the project.

Moved by Trustee Sanders      Seconded by Trustee Emory

Ayes: 3      Nays: 0      Carried

### **RES 2024-01-03.3: CHRIC AGREEMENT – MMHR ADMINISTRATION**

Motion to approve the agreement between Chautauqua Home Rehabilitation & Improvement Corporation (CHRIC) and the Village of Sherman for the administration of the 2023 NYSHCR Mobile & Manufactured Home Replacement (MMHR) Grant SHARS ID# 20233075, and approve and authorize the mayor to sign all related documents.

Moved by Trustee Emory      Seconded by Trustee Sanders

Ayes: 3      Nays: 0      Carried

**RES 2023-01-03.4: 2023 CDBG HOUSING GRANT AWARD \$493,000 (ROUND 2)**

Motion to accept the 2023 Community Development Block Grant (CDBG) in the amount of \$493,000 for Single Family Housing Rehabilitation in the Village of Sherman, CDBG #1071HR324-23, and approve and authorize the mayor to accept the terms and sign the grant agreement and all related documents.

Moved by Trustee Sanders      Seconded by Trustee Emory

Ayes: 3      Nays: 0      Carried

**RES 2024-01-03.5: CHRIC AGREEMENT – CDBG HOUSING (ROUND 2)**

Motion to approve the agreement between Chautauqua Home Rehabilitation & Improvement Corporation (CHRIC) and the Village of Sherman for the administration of the 2023 CDBG Housing Rehabilitation Grant #1071HR324-23, and approve and authorize the mayor to sign all related documents.

Moved by Trustee Emory      Seconded by Trustee Sanders

Ayes: 3      Nays: 0      Carried

**Motion to approve the consent agenda resolutions 2024-01-03.6a-6c for the purpose of designating the mayor as the environmental certifying officer.**

**Moved by Trustee Sanders      Seconded by Trustee Emory**

**Ayes: 3      Nays: 0      Carried**

**RES 2024-01-03.6a: ENVIRONMENTAL CERTIFYING OFFICER FOR ERR**

Motion to re-designate the mayor as the Environmental Certifying Officer for the Village of Sherman for all projects requiring the review, approval, and management of Environmental Review Record's (ERR) for the purpose of signing correspondence and other required documents and forms, (as previously resolved RES 2021-02-17.1, RES 2021-09-08.12).

**RES 2024-01-03.6b CDBG–HOUSING: CERTIFY ENVIRONMENTAL REVIEW RECORD**

***A RESOLUTION DESIGNATING THE  
COMMUNITY DEVELOPMENT BLOCK GRANT  
ENVIRONMENTAL CERTIFYING OFFICER  
CDBG #1071HR324-23***

**WHEREAS**, the Village of Sherman was awarded a Community Development Block Grant (CDBG) from the US Department of Housing and Urban Development through the New York State Office of Community Renewal, as administered by the State of New York; and

**WHEREAS**, the Village of Sherman is required to designate an environmental certifying officer for the purpose of signing required environmental documents pertaining to this CDBG award;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor of the Village of Sherman be hereby designated as the Village's Environmental Certifying Officer for the purpose of signing correspondence and other required documents and forms.

**RES 2024-01-03.6c CDBG–STORMWATER: ENVIRONMENTAL REVIEW RECORD**

Motion to establish the mayor as the Environmental Certifying Officer for the Village of Sherman Main Street Stormwater Infrastructure Improvement Project’s Environmental Review Record.

**RESOLUTION NO. 2024-01-03.6c**

***Proposed Action: Village of Sherman  
Main Street Stormwater Infrastructure Improvements Project  
CDBG #1071PR103-23***

**RESOLUTION ESTABLISHING VILLAGE OF SHERMAN MAYOR AS THE CERTIFYING OFFICER FOR THE VILLAGE OF SHERMAN MAIN STREET STORMWATER INFRASTRUCTURE IMPROVEMENTS PROJECT’S ENVIRONMENTAL REVIEW RECORD**

**WHEREAS**, the Village of Sherman (the “Village”) is proposing the Village of Sherman Main Street Stormwater Infrastructure Improvements Project in the Village of Sherman, Chautauqua County, New York (the “Project”); and

**WHEREAS**, the Village must prepare an Environmental Review Record (ERR) in accordance with regulations governing the CDBG Small Cities, Towns and Villages Program; and

**WHEREAS**, the Village must appoint an Environmental Certifying Officer to be responsible for the activities associated with the preparation of the ERR.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor of the Village of Sherman is hereby designed Environmental Certifying Officer for the Village; and

**BE IT FURTHER RESOLVED**, that the Mayor is authorized to sign any and all appropriate and necessary certifications leading to the completion of the ERR.

**WHEREFORE**, on the motion of Trustee Sanders, seconded by Trustee Emory, the foregoing Resolutions were put to a vote, the result of which vote was as follows:

Colleen Meeder, Mayor	<u>Aye</u>
Ryan Sanders, Deputy Mayor	<u>Aye</u>
Dennis Watson, Trustee	<u>Absent</u>
Gary Emory, Trustee	<u>Aye</u>
Danielle Crane, Trustee	<u>Absent</u>

The foregoing three resolutions were thereupon declared duly adopted this 3<sup>rd</sup> day of January, 2024.

**Motion to Adjourn the meeting at 7:01am.**

Moved by Trustee Emory      Seconded by Trustee Sanders

Ayes: 3      Nays: 0      Carried

Respectfully submitted  
Jeanette Ramm  
Clerk-Treasurer