Village of Sherman –Regular Board Meeting Village Office-111 Mill St October 3rd, 2018

Members: Mayor Meeder Trustees: Gratto, Higginbotham, Reyda and Ayers

Others Present: Jay Irwin, Clerk Ramm, David and Deb Prenatt, and three members of the public.

Apologies: Doug Crane

Mayor Meeder called the meeting to order at 6:00 pm and lead everyone in the pledge of allegiance.

RES 2018-10-03.1:

Motion to accept the minutes of the Regular Board Meeting minutes held on September 5th, 2018.

Moved: Trustee Higginbotham Seconded: Trustee Ayers

AYES: 5 NAYS: 0

PUBLIC PARTICIPATION:

Dennis Kulpa was here in response to the property clean up notice he received. He explained his extenuating circumstances involving issues he was having with trespassers messing with things on his property and dumping out items he was in the process of sorting, as well as personal health issues. Mr. Kulpa requested an extension to comply with the notice. The trustees agreed to extend the deadline until the end of October.

April Kelley approached the Village Board for help with her neighbor, Mr. Neil Miller, who has a business making pallets. She has spoken to him requesting he close the door to reduce the constant noise and although he agreed, he doesn't actually close the door unless the weather is cold. Mrs. Kelley has also spoken to Mr. Miller's landlord who has provided him with a window so that airflow would not be restricted by the closed door, but he seems to have no intention of installing it. Mrs. Kelley played recordings of the noise from her phone while she was in her living room. Because of the position of her house in relation to the workshop, she has a direct assault of noise every day. The Board sympathized with her situation and agreed to look into what they could do to help. Mr. Kulpa recommended having the decimal levels checked since there may be a legal course of action to follow if it exceeds the NYS limit.

FINANCIAL REPORT FROM CLERK-TREASURER:

Checking Account: Balance (10/03/2018) is \$7,983.60 – Book Balance (\$6,363.58) Special Bank Account: Balance (10/03/2018) is \$2,500.00 – Book Balance \$2,500.00

CD Account: Balance (10/03/2018) is \$186,624.70

CD Transfer: \$25,000.00

Account Adjustments: None

The office will be closed October 10-12, 2018 while the clerk is attending the Advanced Governmental Accounting School.

RES 2018-10-03.2:

Motion to approve Voucher #5 submitted for \$14,664.57 as presented for September 2018.

Moved: Trustee Reyda Seconded: Trustee Gratto

AYES: 5 NAYS: 0

WASTEWATER REPORT FROM CHIEF OPERATOR:

Mr. Irwin reported that the preliminary report had been submitted by the Barton & Loguidice and we should hear back in December on how we scored. He added that they plan to pour the floor for the DIP system and get quotes for a structure to house the equipment to prevent the control panels from freezing in our severe winter conditions. Mr. Irwin concluded by stating that the Domo DIP has not yet arrived but he hoped to have it installed before winter.

WATER AND STREETS REPORTS FROM DPW SUPERINTENDENT:

Mr. Crane is currently reading water meters so that the water & sewer bills can go out next week. He is also working on the water lines now that the storm water is complete, and has more meters ordered. Mr. Crane has a list of all the hazardous trees Mr. Harvey informed the board about and intends to hand-deliver and discuss each tree with the appropriate residents. With regards to the village clean-up, Mr. Crane has spoken to the residents who received warnings, encouraging them to sort this out themselves, explaining that they know what's personal and what is disposable. Any properties still non-compliant at the end of October will be cleaned up and billed accordingly.

MAYORAL ADDRESS:

Mayor Meeder handed the trustees the last quarter's profit and loss and balance sheet as of September 30th, 2018. She then covered the financials in detail and when the receivables were addressed it was mentioned that the real property tax collection period had ended, but the clerk was required to wait a few days for postmarked payments, after which the clerk would submit the final outstanding amount to the County and report back on the exact amount at the next regular board meeting. Mayor Meeder informed the trustees that New York State now require all employers in NYS to adopt a Sexual Harassment Policy; and she explained that we were updating ours and adding it to our Employee Handbook.

RES 2018-10-03.3a: Motion to amend the Employee Handbook with the adoption of the Sexual Harassment Policy (15.3a), as is required of all NYS employers; this Sexual Harassment Policy supersedes all previous Sexual Harassment Policies, including the policy adopted July 1st, 1997.

Moved: Trustee Reyda Seconded: Trustee Higginbotham

RES 2018-10-03.3b: Motion to table this amendment until the next regular board meeting allowing additional time for the board members to read over the changes.

Moved: Trustee Reyda Seconded: Trustee Gratto

AYES: 5 NAYS: 0 RES 2018-10-03.4: Motion to approve setting the "trick or treat" hours from 5pm until 7pm on

Wednesday, October 31st, 2018.

Moved: Trustee Higginbotham Seconded: Trustee Gratto

AYES: 5 NAYS: 0

RES 2018-10-03.5: Motion to approve moving \$25,000 from the CD into the general checking

account

Moved: Trustee Ayers Seconded: Trustee Reyda

AYES: 5 NAYS: 0

RES 2018-10-03.6: Motion to authorize the clerk to draft and distribute the 2019 Fire Contracts with a 3% increase, as directed by the Stanley Hose Fire Company; to authorize the mayor to sign acceptance of said contracts; and to authorize the June collection and July remittance of said funds.

Moved: Trustee Gratto Seconded: Trustee Ayers

AYES: 5 NAYS: 0

Motion to move into executive session to discuss a personnel issue and a legal matter at 7:24pm.

Moved: Trustee Gratto Seconded: Trustee Reyda

AYES: 5 NAYS: 0

Motion to exit executive session and adjourn the regular board meeting at 8:54pm.

Moved: Trustee Higginbotham Seconded: Trustee Ayers

AYES: 5 NAYS: 0

The next meeting will be held on November 7th, 2018.

Respectfully submitted, Jeanette Ramm Clerk/Treasurer