

2020

RE-ORGANIZATIONAL MEETING

The Town of Sherman re-organizational meeting was held on Thursday, January 9, 2020 at the Town Office, Town of Sherman, Chautauqua County, New York at 7:30 P.M.

Present:	Mark D. Persons	Supervisor
	James L. Higginbotham	Deputy Supervisor /Councilman
	Bessie V. Endress	Councilwoman
	Howard E. Crump	Councilman
	Tamera M Weise	Town Clerk
	Dennis Sweatman	Highway Superintendent

ABSENT: Greg Osman - CEO

GUESTS: Ben Nickerson, Greg Rater & Zack Williams

Supervisor Persons called the meeting to order at 7:30 p.m. and led the Pledge to the Flag.

RESOLUTION #1

Councilman James Higginbotham made the motion, seconded by Councilman Howard Crump to appoint Ben Nickerson to fill the Board vacancy due to the resignation of Gerald Russell. MOTION CARRIED.

PUBLIC CONCERNS:

- Greg Osman – CEO submitted his December report as follows:
 - Number of inspections for Dec. are 15
 - Number of inspections for year are 187
 - Number of Permits issued for Dec. are 1
 - Number of Permits for this year is 34
 - Dollar amount of Permits for Dec. are \$10,035.00
 - Dollar amount of Building this year is \$1,035.000
 - Miles traveled for December is 109

Permits issued: Emily Reynolds, 2644 Waits Corners Rd. for a Barn

RESOLUTION #2

APPROVAL OF MINUTES

Supervisor Mark Persons made the motion and Councilman Howard Crump seconded the motion to approve the minutes of the last meeting with the following changes: \$3.50 from A1990.4 Contingency to A1110.4 Justice Contractual, \$460.41 from A8810.1 Cemetery Personnel Service to A8810.2 Cemetery Equipment, \$648.33 from A8810.4 Cemetery Expenses to A8810.2 Cemetery Equipment. MOTION CARRIED.

RESOLUTION #3

ABSTRACT CLAIMS

Councilman James Higginbotham made the motion and Councilwoman Bessie Endress seconded the motion to approve payment for General Claims #1 through #11 in the amount of \$19,458.95 and Highway Claims #1 and #10 in the amount of \$19,106.13. MOTION CARRIED.

CLERKS REPORT

Clerk Tamera Weise presented the following to the Town Board:

- Oath of Offices were presented and signed by the newly/re-elected officials. Supervisor Mark Persons, Council Woman Bessie Endress, Councilman James Higginbotham, Newly Appointed Councilman Ben Nickerson, Highway Superintendent Dennis Sweatman, and Town Clerk Tamera Weise.

Clerk Weise will give the Oath to Deputy Town Clerk/Registrar and Court Clerk Theresa L. Tallman for her signature.

- The Town Board member's along with Highway Superintendent Dennis Sweatman signed the 2020 Agreement to Spend Town Highway Funds.
- The following letter from the Town Justices:
To the:
Chautauqua County Sheriff
New York State Police
New York State DEC

Effective February 1, 2020 the Sherman Justice Court will be holding court on the 1st and 3rd Tuesday of each month at 6:30 pm only.

Calendar Call will still be held on the 1st Monday of each month.

If there are any questions please call Monday or Thursday between 11 am and 4 pm.

Sincerely,

Judge Douglas Neal

Judge James VanVolkenburg

Cc: Jeannine Wilson-Sikora

- Deputy Court Clerk Tamera Weise gave her resignation as Deputy Court Clerk to the Town of Sherman Board/Town Justices effective 1/1/2020.

RESOLUTION #4

Councilman Howard Crump made the motion, seconded by Councilwoman Bessie Endress to accept the resignation from Tamera Weise as Deputy Court Clerk effective 1/1/2020. MOTION CARRIED

HIGHWAY SUPERINTENDENT'S REPORT

Highway Superintendent Dennis Sweatman brought the following to the Boards attention:

- Dennis is looking into costs of extended warranties on the newly purchased equipment for the future as of lately some equipment repairs have either fallen just under or just out of warranty.
- The Fuel pump went on the New Plow truck but fortunately it was still under warranty.
- The EGR Valve went on the Excavator and had to be taken to Buffalo for repairs. Unfortunately the warranty ran out in Oct. Dennis did talk to the salesman to see if possibly they could cover some of the cost.
- Jan Freligh is looking to retire in the spring.

SUPERVISOR'S REPORT

- Supervisor Persons reported that the CAP meeting with the Town Assessor went well and that the new contract with her seems to be working very well.

- Mark has been talking with Attorney Joel Seachrist and he feels that the Town Board should pass a local law in regards to opting out of the tax exemptions provided by Section 487 of the Real Property Tax Law.

After discussion the following resolution was passed.

RESOLUTION #5

Councilwoman Bessie Endress made the motion, seconded by Councilman Howard Crump to hold a Public Hearing on March 5th at 7:30 in regards to adopting Local Law NO. 1 of 2020, in regards to Opting out of the Tax Exemptions provided by Section 487 of The Real Property Tax Law. MOTION CARRIED.

- Undesignated 2020 Starting Fund Balance
 Highway \$60,335.00
 General \$84,900.00
- Supervisor Persons presented the Board with the following Budget for the 2020 Youth Program:

2020 YOUTH RECREATION PROGRAM BUDGET

TOWN OF SHERMAN

Saturday Morning Basketball	Director's Salary	\$ 500.00
	Expenses	\$ 650.00
	Misc. Expenses	\$ 200.00
200.00		
Tee-ball, Pee-wee, & Little League	Directors' Salary (2)	\$ 800.00
	Expenses	\$ 800.00
SCS Summer Program		\$ 3,500.00
Liability & Medical Insurance		\$ 750.00
Benefits		\$ 300.00
TOTAL BUDGETED EXPENDITURES		\$ 7,500.00

REVENUE BUDGET

Town Of Sherman	\$2,500.00
Village of Sherman	\$2,500.00
Sherman Central School	\$2,500.00
TOTAL REVENUE 22020	\$ 7,500.00

RESOLUTION #6

Councilwoman Bessie Endress made the motion, seconded by Councilman James Higginbotham to pass the 2020 Youth Budget as presented. MOTION CARRIED.

RESOLUTION #7

A blanket motion was offered by Councilman Howard Crump and seconded by Councilman James Higginbotham to approve the following appointments, rates and designations for the Town in 2020:

Agree to renew the Library Contract of \$10,000.00.

The Jamestown Post-Journal will be the official newspaper.

Review Local Law #2-1992 covering Public Officials. This law is still in place. This is covered through Edwards Insurance.

Community Bank, N.A., Sherman Branch was designated as depository for the Town. Community Bank will also be used for investment purposes.

The Town Board meetings will continue to be held on the first Thursday of each month at 7:00 PM. Meetings will be held at the Town Office Building. If the first Thursday falls on a holiday, then the meeting will be held the following Thursday.

The Supervisor was authorized to invest any idle funds in accounts covered by FDIC or those which are backed by government agencies. The investment policy was signed by the board members and the supervisor.

The salaries of town officials will be the same as stated on the approved budget for 2020. The Assessor, Highway Superintendent, Court Clerk, Town Clerk, Bookkeeper and Highway employees will be paid every two weeks, as will the Cemetery workers.

The Code Enforcement officer, Town Supervisor, Board Members and Justices will be paid monthly. The dog control officer will be paid as she turns-in her vouchers

The rate of pay for the Board of Reviews will be \$110.00 for Chairman, Paul Sears (term running from October 1, 2018 through September 30, 2023), and \$100.00 each for Norman Rater (term October 1, 2016 through September 30, 2021) and Larry Jackson (term April 27, 2018 through September 30, 2020).

Joel Seachrist will be the Town attorney.

It was agreed to authorize the Highway Superintendent to spend a maximum of \$500.00 for the purchase of small tools and equipment without prior Board approval.

Constables will remain: Norman Rater and Victoria Rater. The rate of pay will be \$15.00 per hour, when needed.

Sandra Kochanowski will be dog control officer, with a \$12.00 per hour rate of pay. She will be paid \$1.00 per dog for enumeration.

Will continue the contract with CHAUTAUQUA COUNTY HUMANE SOCIETY to take care of boarding stray dogs in the Town of Sherman as follows: \$15 per day board fee, \$50 for each dog euthanized & cremated, \$5 for each dog to cover administrative fees.

The purchase of gravel for 2020 will be \$4.50 a ton.

The Superintendent was authorized to advertise for various road postings and necessary material bids.

All board members will serve on the Highway and Drainage Committee, Shared Services Committee, Ethics Board, and the Machinery and Building Committee.

Approval to continue shared services was given. The County Law Department will be notified of this.

Donna Lee Higginbotham will remain the Town Historian and be paid \$100 annually.

The court clerk will continue to be Theresa Tallman at a rate of pay of \$14.50 per hour.

\$25,000 Employee Dishonesty including forgery and alteration coverage are included on the 2020 insurance policy. Excess limit of Employee Dishonesty coverage scheduled for Town Clerk/Tax Collector and Town Supervisor at \$100,000 each.

The Fire Contract for 2020 with the Stanley Hose Co., Inc. is \$42,126.00 as set in the 2020 budget. This amount will be paid to the Village on June 1, 2020.

The code enforcement officer will be Greg Osman. He is responsible for approving and delivering building permits.

Theresa Tallman will remain the deputy town clerk and deputy registrar.

Mileage for 2020 will be \$.55 per mile.

James Higginbotham will remain the deputy supervisor. He will be paid \$100.00 annually.

The contract with the Youth Recreation Program was approved with the Town contributing \$2,500.00 per year. The Village and Sherman Central School will be asked to contribute like amounts.

Summer Rec. Program will be sub contracted with Sherman Central School. Cory Emory will be the Saturday morning basketball director; Fred Gable Jr. & Kelly Gable will be the directors for the summer baseball program.

The Sherman Historical Society will be paid \$400.00 for the regular annual contribution amount.

The rate for the Towns contribution for health insurance will be \$9,500.00 annually for a family policy, \$7,500.00 for an employee + child \$9,000 for an employee + spouse and \$5,500.00 annually for a single policy. The amount will be divided equally over the employees' scheduled pay periods.

The sexual harassment policy remains in place.

The drug and alcohol contract remains effective with Langford Testing & Consulting, LLC.

Terms and conditions of employment will remain in effect.

Work Rules will remain in effect.

Highway employees rates of pay are: Jan Freligh \$19.38 per hour, Michael Courtney \$19.48 per hour, Michael Zemcik \$18.58 per hour. Mr. Courtney's hourly rate includes a \$.15 incentive for being the Deputy Superintendent.

Graves at Sherman Cemetery and Sherman Valley Cemetery will stay at \$400.00 per grave. Wait Corners Cemetery will be \$250.00 per grave (a baby lot will be \$150.00). The cost of opening a grave is \$300.00 per adult grave. Ashes or a baby grave opening will be \$150.00. There will be an additional \$100.00 charge for any burial that occurs on a weekend or holiday. Foundations will be \$20.00 per cubic foot, with a minimum charge of \$100.00.

The agreement to spend highway funds was approved and signed in duplicate by the board members, supervisor, and superintendent.

Marriage licenses will remain at \$40.00.

The Cemetery Sexton will be paid \$15.00 per hour and assistant will be paid \$11.80 per hour.

RESOLUTION #7 was APPROVED UNANIMOUSLY.

MEETING ADJOURNED AT 8:25 p.m.

Respectfully submitted,

Tamera M Weise, Town Clerk